



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED
We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group			
Name of organisation	Burbage Royal Wedding Street Party		
Contact name			
Contact address			
Contact number	<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 80%;"></td> <td style="border: none; text-align: center; width: 20%;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2 – Your project			
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey Area Board		
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input type="checkbox"/>		
What is your project? <small>Important: This section is limited to 300 characters only (inclusive of spaces).</small>	Burbage Royal Wedding Street Party		
Where will your project take place?	Burbage		
When will your project take place?	29 th April 2011		
How many people will benefit from your project?	All residents (friends invited)		
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Involves the entire community in an historic event		

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Enhances community spirit, encourages greater local awareness and friendliness. This event will help to motivate the residents and demonstrate how the community can work together to achieve truly remarkable results, which will transfer onto other projects as they arise

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Burbage, like many other villages, has held Street Parties in the past and the forthcoming Royal Wedding has prompted many enquiries from residents regarding celebrating this occasion in a similar, traditional style. The growing level of support clearly indicates an opportunity for locals to become involved in a worthwhile cause and this will give many a real sense of pride and achievement.

Any other information about your project.

We already have commitment from the local schools and several local groups, ie cub scouts, Burbage News, Burbage Village Hall, the Burbage & Easton Royal British Legion and the Parish Council &c

3 - Management

How many people are involved in the management of your group/organisation? 12

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text" value="1"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

If you were not awarded the full amount requested, what would be the impact on your project?

We would have to cut back on some of the entertainment and facilities

How will you know whether your project has made a difference in the community?

The anticipation already generated has given us all the encouragement we need to ensure this succeeds. Judging by a previous, recent community event (Phoenix Brass Christmas Carols in the Village Hall organised by the Burbage News) there was tremendous goodwill and enthusiasm for further community ventures

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

We are applying to the parishioners of Burbage for help in kind and we are also arranging additional events to empty their pockets.

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: N/A

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Portaloos	£300	Own fundraising/reserves	P	£1,821
Marquees	£300			£
Advertising budget	£150	Parish/town council		£
Entertainment (non-voluntary)	£500			£
Street closure costs (apx)	£100	Trusts/foundations		£
Public Liability Insurance (apx)	£100			£
Licences	£21	In kind		£
Decorations/bunting budget	£100			£
Clean up costs	£50	Other		£
PA hire	£200		P	£
Commemorative mugs/coins budget	£500			£
	£			£
	£			£
Total Project Expenditure	£2,321	Total Project Income		£1,821

Total project income B £2,321

Total project expenditure A £1,821

Project shortfall A – B £500

Award sought from Wiltshire Council Area Board £500

Bank Details

Please give the name of the organisations' bank account e.g. Barclays

Please give the title name of the organisations' bank account e.g. current

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

Written quotes including the one you are going to use

- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

Not applicable
for this event

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Promote equality and access – EVERYONE is invited and it's an outside event (except if it rains when disabled access is available for the marquees!)
No one will be disadvantaged as all will be treated equally – and yes, they all have to wear silly hats

b) How does your project work to promote inclusion, participation and good community relations?

In the preparation for this event we are badgering, cajoling, persuading and arm-twisting as many people as we can to assist. Many have already volunteered their services and these offers of help are being followed up with. Local chat has already indicated a keen awareness of this planned event and with some additional fund-raising events being planned; we are truly working toward the greater good.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

yes I have read the funding criteria

yes The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

yes If an award is received, I will complete and return an evaluation sheet.

yes That any other form of licence or approval for this project has been received prior to submission of this application.

yes That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. yes Child Protection yes Public Liability Insurance

yes Equal opportunities yes Access audit yes Environmental impact

N/A Planning permission applied for (date) or granted (date)

yes That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

yes I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 20-1-11

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team